

## YOUTH ON THEIR OWN BOARD MEETING MINUTES

Thursday, September 28, 2017 – 5:30pm

### MPR

**Board Members In Attendance:** Mary Stewart, Jane Klipp, Elizabeth Nielsen, Jay Peskoe, William Taylor, Bryan Foulk, Tom Hoyt, Deb Salaiz, Katina Koller

**Board Members Absent:** Kris Cohen, Mike Hanson, Sean Denlinger, Bill Stoffers, Glynda Underwood, Bob Villamana

**Staff Members in Attendance:** Nicola Hartman, Matthew Palmer, Daniel Armenta, Katrina Verduzco

**Guest:** Julie Stevenson, Laura Alexander

**Call to Order:** Tom Hoyt, Board President, called the meeting to order at 5:30 pm

#### ***Approval of Meeting Minutes:***

- Bryan Foulk motions to approve August 2017 meeting minutes, seconded by Jay Peskoe. All voted in favor of the motion, none opposed.

#### **Finance Report: Deb Salaiz**

- Finalized Fraud Risk Assessment
- Strong performance with two months into the fiscal year
- Home store is doing well in sales
- \$55,000 new grant
- Up 26% increase year to year
- \$850,000 in our checking
- A little over \$1.3 Million in our RBC account
- Finalizing investment policy
- Fraud risk policy approval: Bryan Foulk motions to approve Fraud risk policy, seconded by Mary Stewart. All voted in favor of the motion, none opposed.
- Bryan Foulk's Vice President Seat up for discussion: Jay poskoe motions, seconded by Elizabeth Nielson for Tony Cazzato to take over Bryan Foulks Vice President seat. All voted in favor of the motion, none opposed.

### **Approval of August 2017 Financials**

- Bryan Foulk motions to approve August 2017 financials, seconded by Mary Stewart. All voted in favor of the motion, none opposed.

### **CEO Report: Nicola Hartmann**

- Sent out board meeting surveys – feedback about the board meeting. Please be on the lookout for survey after each board meeting.
- Raffle tickets – Jim Click, Rotary, Wine event
- This year for our Holiday Appeal we request a \$25 gift card and a blanket for each student
- Staff is working really hard, New Program coordinators, helping more students
- We are busy, we are trending 10% ahead of where we were with students enrolled this time last year
- New grants have been granted – See Board Report
- Almost sold out for Fall Wine Tasting
- Tom Hoyt: Speaks about open house tours at YOTO which are the 1<sup>ST</sup> Wednesday of the month from 12-1:30pm and 3<sup>rd</sup> Wednesday of the month from 4:30 – 6:00pm - RSVP – Encourage friends, family, businesses, or acquaintances to visit.

### **Board training was performed by Laura Alexander**

- *First segment of board training*
- *Topic – What does Board Service entail?*

### **Fund Development Committee Report: Mary Stewart**

- Daniel Armenta spoke about Fall Wine Tasting, Only 12 tickets left for the event, almost sold out. Raffle and silent auction are looking great. Daniel thanks Mary for sitting in on a planned giving panel where she spoke to people about YOTO and leaving a legacy.
- Katina Koller suggested to send out electronic invitation for open house.
- Mary Stewart spoke about silent auction items being prepared by October 1<sup>st</sup> to allow the prizes to be put in the program and the website.

- This is the first time all of the basket and silent auction items will on the website before the event.

**Other business:**

Nicola Hartmann's title change to Chief Executive Officer to represent increased responsibilities, Jay Peskoe motions for the approval, Seconded by Katina Koller. All voted in favor of the motion, none opposed.

Nicola Hartmann - Next meeting we will speak about bylaws, board requirements, moving up to modern standards, roles and responsibilities at the fall wine tasting.

Transcribed by Katrina Verduzco Submitted, respectfully submitted by Mary Stewart, Secretary.

Meeting Adjourned at 6:55 pm