YOUTH ON THEIR OWN BOARD MEETING

Thursday, October 25, 2018 – 5:30pm

YOTO Multi-Purpose Room

**Board Members In Attendance:** Tony Cazzato, Tom Hoyt, Jane Klipp, Eva Murzaite, Sean Murray, Elizabeth Nielsen, Jay Peskoe, Deb Salaiz, Cristie Street, Bill Stoffers, William Taylor

**Staff Members in Attendance:** Nicola Hartmann, Matthew Palmer, Bethany Neumann, Deb Ramsey

**Call to Order:** Elizabeth Nielsen, Board President, called the meeting to order at 5:30pm

***Approval of August Board Meeting Minutes:***

* Jane Klipp motioned to approve August Board meeting minutes, seconded by Jay Peskoe. All voted in favor of the motion, none opposed. Motion passed.

***Finance Report: Deb Salaiz & Matthew Palmer***

***Deb Salaiz***

* The Finance Committee reviewed the September financials at the September 18, 2018 Finance Committee meeting.
* We will receive a draft of the Audit on November 8. The final version will be presented to the Board at the November 29 Board Meeting.

***Matthew Palmer***

* Matthew, with support from the finance committee, suggested purchasing $800,000 of quarterly CD’s, to mature at staggered 3-month intervals which would bring in $15,000 in the first year. Local checking has over $250,000 available for quick access. Payroll is a separate account.

Tony Cazzato made a motion to move funds into purchase of CDs, seconded by Tom Hoyt. All voted in favor, none opposed. Motion passed.

* Bill Stoffers declined joining Finance Committee as he felt it would be a conflict of interest.
* Matthew explained the Board Resolution needed to approve ownership of an annuity intended for YOTO. Bill Stoffers motioned to approve ownership of the Pat A. Tar trust to YOTO, seconded by Will Taylor. All voted in favor, none opposed. Motion passed.

***Approval of August 2018 Financials***

* Cristie Street motioned to approve June 2018 Financials, seconded by Jay Peskoe. All voted in favor, none opposed. Motion passed.

***Development Report: Bethany Neumann***

* Fall Wine Tasting

**Successes**

* 23 Year Old YOTO alumni to speak at event
* Number of tickets sold to date a bit less but $10 higher ticket price this year so revenue about same as last year

**Ways to Help**

* Bring a potential board member – ticket will be comped.
* Donate higher end wines, over $30/bottle.
* Obtain 25 donations of tax credit to meet $10,000 goal.
* There is a big need for grocery gift cards.
* It was suggested we contact past Fall Wine Tasting guests who have not yet registered this year.
* It was mentioned that all YOTO vendors be contacted for donations.

***Governance Report: Cristie Street***

* Two potential Board members were discussed. Cristie Street recommended Linda Montes-Cota who works at PICOR and loves fundraising. Deb Salaiz recommended Julie Stevenson who has many contacts in the medical field. Bill Stoffers brought up the decision to bring folks on as new Board members versus having them intern on a committee. Cristie Street explained that the Governance Committee is the filter for potential members. The Committee recommends both of these candidates.
* Tom Hoyt made a motion to approve appointing Julie and Linda to the Board, with their terms beginning January 1, 2019. Deb Salaiz seconded. All voted in favor, none opposed. Motion passed.
* Cristie notified the Board of the upcoming Coffee Talk Open House, set for 7:30-9:30am on December 6.
* Cristie explained that all new members would be on boarded (terms would begin) on one of two dates (January 1 or July 1). Jane Klipp will serve an extra 60 days and Sean Denlinger will serve an extra 30 days with this change. It has been suggested to have the onboard experience include buddying the new member with an existing member.
* Cristie Street made a motion to adjust start/end dates for Board terms to January 1 and July 1/June 30 and December 31. Bill Stoffers seconded. All voted in favor, none opposed. Motion passed.
* Cristie encouraged the Board to bring potential members to the Fall Wine Tasting event.
* Cristie mentioned that the Board information, including terms, would become available on the YOTO website.

***CEO: Nicola Hartmann***

* College and Career reported an 84% graduation rate of YOTO students.
* YOTO is now BBB accredited.
* YOTO will make the four-star rating from Charity Navigator at the next review.
* Nicola is continuing her Ann Maley coaching.
* Staff Retreat is scheduled for November 27 and YOTO will be closed.
* Mike Hanson’s stroke recovery is slow. A card was prepared.
* Mobile mini-mall will begin three-week pilot on Monday.
* The main parking lot received new asphalt as outlined in the five-year maintenance plan
* The mini-mall is low on food/hygiene. Tom Hoyt and Bill Stoffers asked if the Board could be emailed when a need for donations arises. See action item.
* Over $7000 in gift cards has been given out in September 2018, versus $3500 last year.
* We are signed up for Positive Pay with Wells Fargo – an extra measure of security.
* We will collect plush blankets and $25 gift cards (Wal-Mart, Target, and Fry’s) for students for the Holidays.
* New student access portal is up and running.
* We recently received two grants - $30k from new funder and $75k from three-year funder.
* The Board retreat is being moved to January 26.
* The next Board meeting will be November 29 at 5:30pm. It will be held at a location offsite and members are welcome to invite their significant other to join us for celebrating at 6:30pm.

Action Items:

* Send card to Mary Stewart.
* Bethany will review distribution list and ensure email blasts are sent to Board to notify when mini-mall supplies are low.
* Contact past Fall Wine Tasting guests who have not yet registered this year.

**Meeting Adjourned at 6:35pm**

**Executive Session**

**Submitted by Deb Ramsey on behalf of Bill Stoffers, secretary.**