

**YOUTH ON THEIR OWN BOARD MEETING**  
Thursday, April 27, 2017 – 5:00pm  
YOTO Office

**Board Members In Attendance:** Mary Stewart, Sean Denlinger, Jane Klipp, Juan Ley, Elizabeth Neilsen, Jay Peskoe, Bill Stoffers, William Taylor, Glynda Underwood, Bob Villamana

**Board Members Absent:** Tom Hoyt, Bryan Foulk, Tony Cazzato, Kris Cohen, Mike Hanson

**Staff Members in Attendance:** Nicola Hartman, Matthew Palmer, Daniela Zasa

**Call to Order:** Mary Stewart, Board Secretary, called the meeting to order at 5:17pm

**Approval of Meeting Minutes:**

- Bill Stoffers motions to approve March 2017 meeting minutes, seconded by Jay Peskoe. All voted in favor of the motion, none opposed.

**Mission Moment & Program Update: Daniela Zasa**

- Mission Moment: William White is currently a senior at Walden Grove High School in Sahuarita, Arizona. He is originally from Florida and made his way to Tucson when he was a sophomore in high school. Parents were struggling to be able to support their children, William mentions that his parents “wanted to be better”. He moved in with his aunts in Tucson where it was a safer environment and where they didn’t have to worry about anything. There are many people in the household (2 aunts, 2 grandparents, and 6 cousins) so mini-mall items are important and essential to him. The stipend has also helped him to be able to meet his basic needs and allowed him to be able to play sports. He says that it has made a difference in his life and that YOTO has been helpful to him. He plans on going to Pima Community College in the fall and wants to be a Border Patrol agent in the future.
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- Continued Success Scholarship Pilot Program:
  - o Scholarship program is now designed to be a monthly stipend program where students will receive up to \$125 based on academics. Students will be able to receive mini-mall services (food, hygiene, schools supplies, clothing, and bus passes) and have monthly check-ins with the Career Development Coordinator to provide guidance and support.
  - o Interest in the program has been significant, in the 2015-2016 school year we had about 8-9 applicants for the scholarship program (this academic year the program functioned on a one time disbursement of funds at the semester; difficult to keep students engaged with YOTO), while this academic year, 2016-2017, there have been 36.

- This is a pilot program for this year meant to test out for a small group of students.

**Finance Report: Matthew Palmer**

- \$700,000 more in the bank than at this time last year
- End of March financials were sent out and are looking good
- Break-in: more food was donated than stolen + many cash donations
- If \$1M sitting in the account it will increase return of investment to 0.003%
- Bill Stoffers recommends that is be seriously considered

**Approval of March 2017 Financials**

- Bob Villamana motions to approve March 2017 financials, seconded by Bill Stoffers. All voted in favor of the motion, none opposed.

**CEO Report: Nicola Hartmann**

- Doing well financially, spending less, more income (\$300,000 in revenue, \$250,000 under budget)
- Would like to have the board consider approving some expenditures outside of the budget:
  - New downspouts for the Home Store: \$950 (one-time)
  - Home Store electrical repairs: \$400 (one-time)
  - Window Screens: \$1000 (one-time)
  - More screens: \$500 (one-time)
  - HVAC service contract for 3 units: \$407 (annual)
  - Recoat office roof: \$2400 (one time)
  - Carpet: \$4174 (one-time)
  - New server/move to cloud: \$15,666 (one-time)
  - Intacct to QuickBooks: \$4000 (one-time)

Totals about \$10,000 in maintenance, repairs, and upgrades and about another \$20,000 in software upgrade

Total out of budget costs: \$30,000

- Bob Villamana motions to approve extra expenditures, Bill Stoffers seconds the motion, all voted in favor of the motion, none opposed.
- \$1,000,044 in the bank, this time last year about \$200,000.
  - \$700,00 in investment account
  - \$100,000 in cash
  - \$200,000 to check into investment account to get us back to the 4 star GuideStar rating

- Need to review investment account and policy
- Move of \$200,000 into investment account will reduce fees from 1% to 0.75%
- There is no current treasurer for the Finance Committee, we need one as soon as possible. We will be out of compliance until a treasurer is elected.
- Motion to move money into investment account by Jay Peskoe, seconded by Jane Klipp, motion passed unanimously
- We are fully staffed! We are currently working on the budget. 1631 students served this year.
- Spring Lunch: Received \$138,000, a great event, also great in terms of staff burden and workload, Edmund Marquez did a great job as MC.

**Board Development Committee Report: Bill Stoffers**

- 2 new members joining the board (Debbie and Katina) beginning July 1
- Mike DiChristofano has resigned from the board (term was up at the end of the fiscal year)
- 15 current board members, goal is to have 19-20 by the retreat in May (not likely to happen by then)
- Mary Stewart: two board members are coming off the board at the end of the fiscal year, committees will need to be reassigned and committee position descriptions distributed to the board. Mary also suggests that a nominating committee be formed for board members.
- Email Bill or Nicola for new board member application

**Fund Development Committee Report: Mary Stewart**

- Have not met in the last couple of months, with the shift in leadership there has been a shift in development plan and there has been adjustment
- Will need a new charter for the future
- Will meet in 3 weeks to expand standing committee (4 board members, 4 staff, 4 community members)
- Sean Denlinger: would be a good idea to train board members on “5 min elevator pitches” to explain what YOTO is and does. Krystin Conner is suggested as a good resource for this.

**Other business:**

- Check Cashing Building:
  - o Met with Ralph Duran (Accountant; Notary Tax Service) about offer letter (\$100,000)
  - o Response not great: wanted 2 or 3 times the amount offered (stated that last tenant is still paying out the lease at \$3000 a month)

- The result is that there is that office space is now an issue in the main office. Office staff will be moved temporarily upstairs (furniture will need to be figured out)
- Will need to create a committee to look at expansion options (adjacent land? Parking lot will not be owned if purchased)
- SAHBA: might be able to donate or support with building/expansion?
- Security Update: alarm and new lock placed on cool box storage, along with a spotlight and bushes cut down for better line of sight. No trespassing signs placed around the building and cool box. No leads on who stole the items.
- Grand opening of meeting space remodel will be May 12<sup>th</sup> from 4:30pm -6:30pm (all invited to join us). Some students will be in attendance to receive their \$500 awards.
- Open House: strategic plan snapshot printed to share with donors, as well as some sent out via mail.

Transcribed by Daniela Zara  
Submitted, Mary Stewart, Secretary

**Meeting Adjourned at 6:24 pm**