

**YOUTH ON THEIR OWN BOARD RETREAT**  
**Saturday, May 20, 2017 – 8:30 AM to 12:30 PM**  
**YOTO Multipurpose Room**

**Board Members in Attendance:** Deb Salaiz, Will Taylor, Sean Denlinger, Mike Hanson, Bob Villamana, Tom Hoyt, Jay Peskoe, Elizabeth Nielsen, Bryan Foulk, Mary Stewart, Bill Stoffers, Tony Cazzato, Jane Klipp

**Board Members Absent:** Kris Cohen, Glynda Underwood, Katina Koller

**Staff Members in Attendance:** Kristyn Conner, Nicola Hartmann, Matthew Palmer, Daniela Zasa, Daniel Armenta

**Call to Order:** Tom Hoyt, Board President, called the meeting at order at 8:34 a.m.

**Recap of the Year & Accomplishments: Nicola Hartmann, Kristyn Conner, Daniel Armenta, and Daniela Zasa**

Nicola shared highlights from the past year, making note of significant fundraising and programmatic accomplishments. Together, Kristyn and Daniel highlighted major fundraising milestones from FY 2016-2017 and outlined major goals for the upcoming year per the 2018-2020 YOTO Strategic Plan (including increasing the donor retention rate, building a legacy program, growing the endowment, and improving YOTO's existing volunteer program). Daniela presented key program stats (including stipend data, enrollment data, Mini-Mall in flow and out flow, etc.) and goals for 2017-2018 (including a dropout prevention pilot, scholarship pilot program, alumni tracking, and addition of support programs).

**Board Governance – Board Assessment Results: Nicola Hartmann**

Nicola shared results from the most recent board assessment, which highlighted where our board members believe we currently excel (good mix of skills/talent, good decision making, good understanding of mission & vision, etc.) and goals for improving (better utilization of board skills and talents, more committee participation, better on-boarding, attendance at meetings and events, participation in fundraising, diversity, etc.).

Critical issues that will face the board in the coming months include facilities expansion, the future of YOTO's Mini-Mall, fundraising and visibility, engagement and participation in meetings/fundraising/events, diversity, and effectively utilizing board member strengths.

**Board Governance – Job Description/Commitment Form: Nicola Hartmann**

Nicola briefly reviewed the new board member job description/commitment form.

Bryan Foulk motioned to accept the new job description/commitment form. The motion was seconded by Bill Stoffers. All voted in favor of the motion, with none opposed.

### **Board Governance – Annual Board Member Evaluation Meetings: Nicola Hartmann**

Nicola asked for all boards members to set up a time with Board President Tom Hoyt to meet for their one-on-one annual evaluation meeting.

### **Board Recruitment – Skills Grid, Gaps, and Prospective Board Members: Nicola Hartmann**

Before the meeting began, board members were asked to fill out a board skills grid making note of each of their individual skillsets. Staff and board identified the current gaps within the board, including marketing, technology, investment banking/finance, education, construction/architecture, connections to foundations, and knowledge/experience working with homeless youth (for future program committee).

Nicola asked board members to consider these gaps and think about who they might know who would be a good fit for serving on the board.

### **Capital Improvement/Facilities Conversation: Nicola Hartmann**

Because we are out of space (both for office staff, for Mini-Mall supply storage, for confidential meeting rooms to converse with students, etc.), there is a dire need to consider facilities expansion. The building on the corner of Pima/Alvernon does not seem to be an option, as the owner is unwilling to sell. Nicola has spoken to Buzz Isaacson who is managing the two lots next door (9000 square feet combined for both lots) The listing is for \$250,000 per lot, but Buzz thinks it could be negotiable.

The proposed 2017-2018 budget includes funds designated to explore the possibility of purchasing these lots to build a new facility. Bob Villamana, Mike Hanson, Sean Denlinger, and Jane Klipp's husband are interested in being part of a building/facilities committee to discuss the matter further.

### **Budget Review and Approval: Matthew Palmer**

Matthew presented the 2017-2018 draft budget to the board for consideration. Nicola also mentioned the need to create a 5-year facility maintenance plan (any board member who is interested may contact her directly).

Jane Klipp motioned to accept the FY 2017-2018 budget. The motion was seconded by Bryan Foulk. All voted in favor of the motion, with none opposed.

### **Election of Officers: Tom Hoyt**

Tom Hoyt presented the slate of officers for the upcoming 2017-2018 fiscal year: Tom Hoyt as President, Bryan Foulk as Vice President, Mary Stewart as Secretary, and Deb Salaiz as Treasurer.

Mike Hanson motioned to accept the slate for 2017-2018 Board Officers. The motion was seconded by Jane Klipp. All voted in favor of the motion, with none opposed.

### **Other Business**

Bill Stoffers offered to take website pictures for new board or staff members at next board meeting. He also announced that they are aiming to recruit 2-4 more board members by the end of the calendar year.

**Executive Session: Tom Hoyt**

The board members met (sans staff) for a brief executive session.  
The meeting adjourned at 12:33pm.