

Youth On Their Own BOARD MEETING MINUTES

November 21, 2019

5:30pm

YOTO Multi-Purpose Room
1642 N. Alvernon Way, Tucson, AZ 85712

Board Members in Attendance: Tony Cazzato, Sean Denlinger, Jane Klipp, Katina Koller, Linda Montes-Cota, Sean Murray, Deb Salaiz, Julie Stevenson

Board Members Absent: Eva Murzaite, Jay Peskoe, Kristina Scott, Bill Stoffers

Staff Members in Attendance: Daniela Figueroa, Bethany Neumann, Deb Ramsey, Matthew Palmer, Elizabeth Slater

Guests: Laura Randol, HBL and Laura Alexander, Alexander Carrillo Consulting

1. Call to Order

Deb Salaiz

Board member updates / good news:

Deb Salaiz, Board President, called the meeting to order at 5:31 pm. She recognized and thanked Jane Klipp for her service as this was her last board meeting before her term expires at the end of the year. Sean Murray shared how he enjoyed the magazine article recognizing Eva Murzaite's award a few months back. Elizabeth Slater shared a copy of her Op-Ed on youth homelessness that was published by US News & World Report.

2. Mission Moment

Armando Alvarez

Armando, YOTO ambassador, shared his story. He plans to attend Barber School starting in January.

3. Review and Approval of October 24, 2019 Minutes

Deb Salaiz

Motion to approve 10.24.19 Minutes: Jane Klipp

Second: Sean Murray

Discussion: Sean Murray noted that a revision to the investment policy has been made.

Vote: Approved unanimously

4. Audit Review

Laura Randol

Laura Randol from HBL presented the June 30, 2019 Audited Financial Statements. The nine recommendations were discussed and Matthew Palmer stated the action being taken to address each.

Motion to approve 2019 Audit: Katina Koller

Second: Tony Cazzato

Discussion: A discussion around mini-mall inventory led to the board asking Laura Randol about cash-based accounting systems. She confirmed that is not compliant with GAAP so is not an option for YOTO. The finance committee will consider and recommend a solution for inventory management.

Vote: Approved unanimously

5. CEO Report

Elizabeth Slater

Elizabeth asked if there were any questions related to her emailed report. She also shared her gratitude for the Board, mentioned gifts presented tonight, and thanked the Directors for all their help.

6. Development Update

Bethany Neumann

Bethany reported that the Fall Brunch net profit was \$10,000+ more than last year even after spending an additional \$6,000 on the venue this year. The raffle raised more money and was much simpler than the silent auction baskets done in the past. Also, board members received lists of donors to call and thank. Bethany explained that the donor lists were NOT new donors.

7. Finance Report & Financial Statements

Deb Salaiz/Matthew Palmer

Matthew Palmer discussed more students receiving gift cards than anticipated and the increased number of students in YOTO receiving higher stipend amounts. There is some concern but not enough information to establish a trend. Will revisit next month.

Motion to approve Financial Statements: Tony Cazzato

Second: Sean Murray

Discussion: None

Vote: Approved unanimously

8. Data Sharing and Retreat Prep

Laura Alexander

Laura Alexander explained the retreat will begin with an exercise for everyone to get a 10-year vision for YOTO. The big questions for discussion at the retreat are key program improvements and options to address space challenges. Pre-retreat packets will be emailed to the board on January 10 and January 17. The following information will be included:

1. Status of previous Strategic Plan goals and objectives.
2. Results from the surveys sent to volunteers, staff, board, and donors.
3. Program needs assessment and committee recommendations.
4. Summary of building options/costs/pros and cons and committee recommendations.

9. Meeting adjourned at 6:55 pm

Submitted by Deb Ramsey on behalf of Eva Murzaite, Secretary.

I certify these minutes were approved by the Board of Directors at the January 25, 2020 board retreat.



Eva Murzaite, Secretary



Date